Accessing the SMS Portal

Safety Management System (SMS) Powered by Salute Safety

Introduction

This guide provides an overview of how to log into the Safety Management System (SMS) and access the portal. This guide can be used as a reference to access the portal. More detailed guides with information on each additional module within the portal, will be available through the EH&S website.
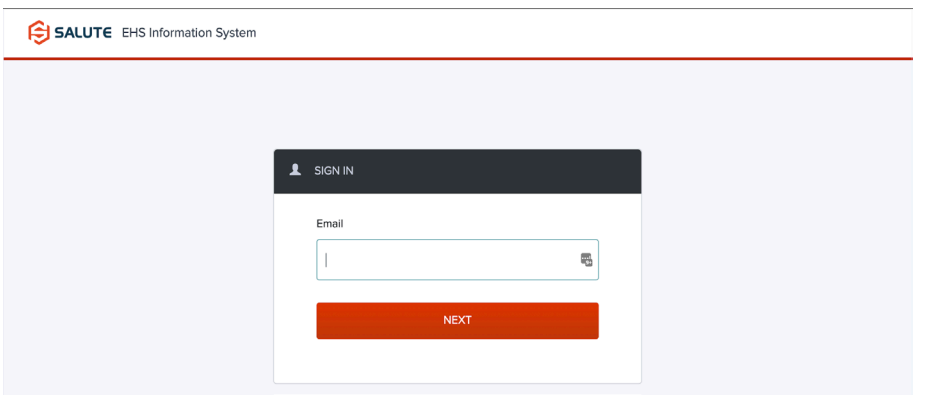
Who Can Access the SMS?

All students, faculty, and staff with an active NetID have access to the SMS.

Logging into the SMS

Step 1	Entering Your Login Credentials
To access the system, go to ehs.stonybrook.edu/sms and click on the "Access SMS Portal" link on the SMS page. Enter your Stony Brook University email address. For example: first.last@stonybrook.edu After entering an email address, click the **NEXT** button or press the Enter/Return key. You will be redirected to the Stony Brook Single Sign On page.	

All East and West campus users have an active @stonybrook.edu, some users may be required to login with their @stonybrookmedicine.edu email. If you are not redirected to the Stony Brook NetID/Password Single Sign On when typing in your SBU email address and you have a @stonybrookmedicine.edu email, please try logging in with that the latter.

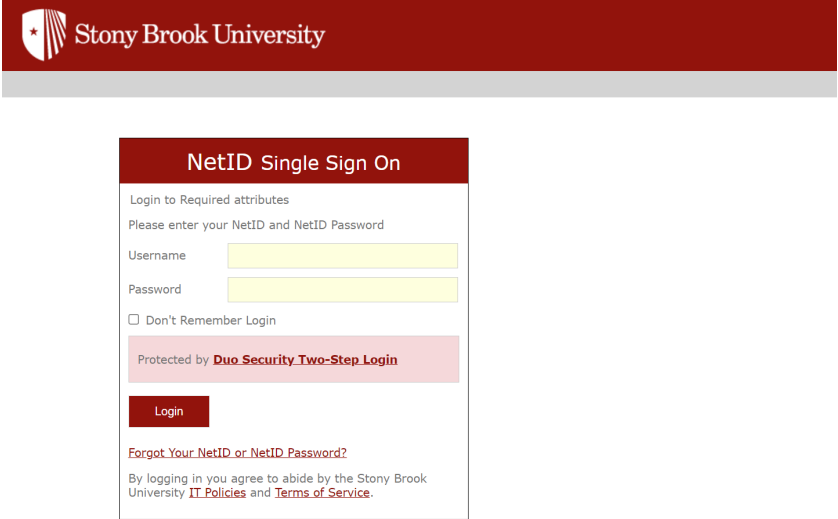| Step 2	Signing in with NetID and Password

Once you have successfully entered your email address, you will be redirected to the Stony Brook Single Sign On webpage to authenticate with DUO.

You should use your NetID and password to sign on.

If you do not know your NetID or Password, visit:
https://mypasswords.stonybrook.edu

Once on that page, click the "Go to Reset Tool" – you will need your Stony Brook ID (9-digit ID) and two methods to authenticate your account.

Stony Brook University

NetID Single Sign On

Login to Required attributes
Please enter your NetID and NetID Password

Username [   ]
Password [   ]

☐ Don't Remember Login

Protected by **Duo Security Two-Step Login**

[Login]

Forgot Your NetID or NetID Password?

By logging in you agree to abide by the Stony Brook University **IT Policies** and **Terms of Service**.

Users with access to the "Salute Portal" should refer to "Using SMS – An Administrator's Guide."

Step 3	Access to the Community Portal

Once you have signed in using your NetID and password, you should be redirected to the **SMS Portal.**

Any issues with accessing the SMS Portal should be forwarded to

ehsafety@stonybrook.edu

Stony Brook University
Powered by SALUTE

- Dashboard
- Findings
- Violation Findings
- Assessments
- Safety Trainings
- Employee Roster
- Chemical Safety
- Drills
- Request/Report
- Documents

Dashboard

✓

You have no open items
All items assigned to you will appear here