

Accessing the SMS Portal

Safety Management System (SMS) Powered by Salute Safety

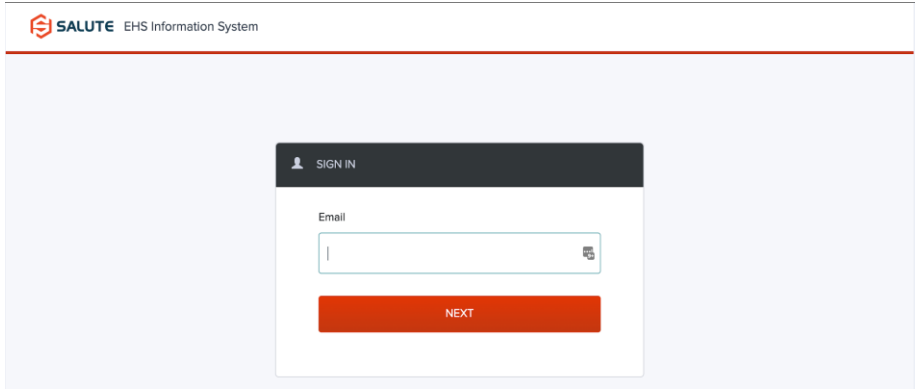
Introduction

This guide provides an overview of logging into the Safety Management System (SMS) and accessing the portal. This guide can be used as a reference to access the portal. More detailed guides with information on each additional module within the portal, will be available through the EH&S website.

Who can Access the Safety Management System

All students, faculty and staff with an active NETID have access to the Safety Management System.

Logging into the Safety Management System

Step 1	Entering Your Login Credentials
<p>To Access the system, go to ehs.stonybrook.edu/resources/sms and click on the "Access SMS Portal" link on the SMS page.</p> <p>Enter your Stony Brook University email address. For example: first.last@stonybrook.edu</p> <p>After entering an email address, click the NEXT button or press the Enter/Return key.</p> <p>You will be redirected to the Stony Brook Single Sign-on page.</p>	

All users from East and West campus should use @stonybrook.edu email to access the system. The system does not use other domains to log into the system.

Step 2 Signing in with NetID and Password

Once you have successfully entered your email address, you will be redirected to the Stony Brook Single-Sign-on webpage to authenticate with Duo SSO.

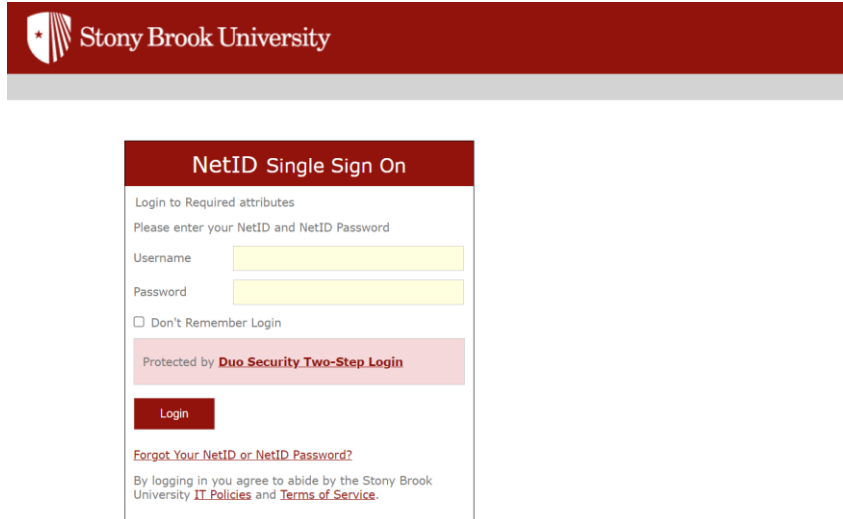
You should use your NetID and password to sign on.

If you do not know your NetID or Password, visit:

<https://mypasswords.stonybrook.edu>

Once on that page, click the “Goto Reset Tool” – you will need your SBUID (9-digit ID) and two methods to authenticate your account.

[Click Here to view this DoIT Training video on how to find your NetID](#)



Step 3 Access to the Community Portal

Once you have signed in using your NetID and password, you should be redirected to the **SMS Portal**

Any issues with accessing the SMS portal should be forwarded to

ehsafety@stonybrook.edu

