# Stony Brook University

# Cross Registration Agreement
## Stony Brook Students

If you are in jeopardy of delaying your graduation due to courses not being offered at Stony Brook University, please complete and upload this form to your online SUNY Cross Registration request. You will be notified via email once a final decision is made. If approved, you may then register at the Host Campus. Tuition payments must be submitted to Stony Brook Bursar's Office. Detailed information on the Cross Registration Agreement Policy can be found in the Office of Registrar's website.

Failure to complete this form and the SUNY online request in its entirety may result in a delay or full denial of your request. Requests must be submitted **prior** to Stony Brook University's add/drop deadline as published in the Undergraduate Academic Calendar. You are responsible for fully understanding and abiding by all policies, procedures, regulations, and deadlines set by Stony Brook University as well as the Host Campus. Courses that are not degree-applicable for your current program or courses for which you have already registered at another SUNY campus prior to receiving official Cross Registration approval will not be covered under the SUNY Cross Registration Agreement. This may result in other tuition charges and/or fees.

**Personal Information (please print)**

| Last Name | First Name | Stony Brook ID (if unknown, provide SSN#) | |
|---|---|---|---|
| Daytime or cell phone with area code <br> ( ) | E-mail Address | Student Major <br> ☐ ☐ ☐ | College/School <br> ☐ CAS ☐ COB ☐ SOMAS ☐ Health Science <br> ☐ CEAS ☐ SOJ ☐ SPD/Graduate School |
| Home address including street number, city and zip code | | Are you retaking this course? <br> ☐ Yes ☐ No | SUNY Host Campus |

**Course(s) Information:** Signature is not required for courses listed in the Transfer Equivalency Database. Signature from your major department is required for major-required courses; signature from an advisor is required for general education requirements.

| Host Campus Course <br> Ex: AC 211 | Host Campus Course Title <br> Ex: Principles of Acct I | Course Credits <br> Ex: 4 | Stony Brook Equiv. <br> Ex: ACC 210 | *Indicate if course is applicable towards Major or General Education Requirements. Appropriate signature is required for courses not listed in the SBU Transfer Equiv. Database. |
|---|---|---|---|---|
| | | | | ☐ Major ☐ General Requirements <br><br> _____ _____ <br> Authorized Signature   Print Name |
| | | | | ☐ Major ☐ General Requirements <br><br> _____ _____ <br> Authorized Signature   Print Name |
| | | | | ☐ Major ☐ General Requirements <br><br> _____ _____ <br> Authorized Signature   Print Name |

*Departmental Signatures and the Transfer Equivalency Database confirm course transferability only and do not represent approval of your Cross Registration request in its entirety.

**Student's Signature:** _____    **Date:** _____

Resources:
Academic and Transfer Advising Services: E-2360 Frank Melville Library P: (631) 632-7082 E: advising@stonybrook.edu
CEAS Undergraduate Student Office: 231 Engineering Building P: (631) 632-8381 E: ceas_info@stonybrook.edu
School of Professional Development: 2321 Computer Science Building P: (631) 632-7050 E: spd@stonybrook.edu
Graduate School: 2401 Computer Science Building P: (631) 632-4723 E: gradrecords@stonybrook.edu
Office of Registrar: 276 Administration Building P: (631) 632-6175 E: registrar_office@stonybrook.edu
Financial Aid and Scholarship Services Office: 180 Administration Building P: (631) 632-6840 E: finaid@stonybrook.edu
Student Accounts: 254 Administration Building P: (631) 632-2455 E: studentbilling@stonybrook.edu