

Meeting called by	Chair	Type of meeting	Attendees
Arts & Sciences Curriculum Committee	Shyam Sharma	Committee Discussion, Proposal Reviews	David Black, Erica Hackley, Qingzhi Zhu, Sara Santos; Shyam Sharma, Shellana Henderson; Alexandra Pamfilie, William Laffey Present: Absent: Angela Kelly, Jonathan Anzalone, Michael Boerner,

AGENDA

1. Call to order
2. Adopt agenda
 - a. Committee Decision: adopted
3. Approval of 3/8/2023 minutes
 - a. Committee Decision: approved
4. Old items
 - a. –
5. New items: Discussion – vote tabled for next meeting
 - a. **Create and add guidelines on special topics to CC Checklist –**
 - i. Update made to Guidelines
 - b. **Finalize Checklist for prerequisite courses –** Finalize checklist on this –
 - i. done
 - c. **Update CC forms section [at the bottom of our website](#)**
 - i. Approved – site to be updated
 - d. **Other minor updates** in the Guidelines and Checklist –
 - i. To be completed at next meeting
 - e. **Update Committee submissions forms page ([draft is in a Doc](#))** – the items below be assigned in lieu of course reviews and voted at the next meeting
 - i. infrequently offered courses,
 - ii. ACE courses,
 - iii. independent reading and research,
 - iv. film and video,
 - v. course levels,
 - vi. Prerequisites
 - vii. General education,
 - f. **ALL: Publishing the review guidelines for community reference –** proposed
 - g. **Revision any urgent proposals**

Task	Decision and notes to be relayed
SOCJ/SOMAS	Email by Kara Desanna, asking on behalf of SOCJ that the courses used in SoMAS's Climate Solutions minor change slightly, adding JRN 438 and remove JRN303 and COM399

	<p>Approved if SoMAS has no objection – email sent: The Committee discussed this issue at today's meeting, and we decided to approve the request pending agreement by SoMAS. Review process normally has the step whereby departments have to have consent from any potential impact of change on other departments from the relevant departments, which is why Committee reviewers recommended this as "pending approval" approval. For the record, please include the Curriculum Committee account (added here) in your response.</p>
BIO 366 - Molecular Microbiology Laboratory	<p>Approved.</p> <p>Dear Dr. Honey, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the revision on BIO366 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>
EGL 217	<p>Approved.</p> <p>Dear Dr. Newman, On behalf of the Arts & Sciences Curriculum Committee, I am pleased to inform you that the revised course EGL217 was approved.</p> <p>The next bulletin update will reflect the decision above.</p> <p>With regards,</p> <p>Shyam Sharma Committee Chair</p>

6. Next meeting – Heads up for next meeting
7. Adjournment