



School of Professional Development (SPD)

SPD Course Substitution Form

This *Course Substitution* form is for **SPD students**, only.

This form must be completed by students who seek approval for a course substitution in a SPD *Master's degree* or *Certificate program*.

Please print *CLEARLY*:

Name: _____ Stony Brook ID #: _____

(Required)

Phone: _____ E-mail: _____

Please indicate the appropriate degree or certificate program in which you are matriculated:

MAHEA MA/LS MAT MPS MSHRM

Advanced Graduate Certificate: _____

Original course being substituted (e.g. CEX 555 "Title"):

Substitute course for which approval is sought (e.g. CEE 560 "Title"):

Reason for substitution: _____

STUDENT SIGNATURE

Date

For Office Use Only

Program Director Name (Print): _____ Dept: _____

Program Director *Signature*: _____ Date: _____

Approved

Denied

Mail, fax, or e-mail to:

School of Professional Development (SPD)

2321 Computer Science Bldg.

Stony Brook University

Stony Brook, NY 11794-4434

Fax: 631.982.7311

Phone: 631.632.7050

Email: **SPD@stonybrook.edu**