

New Travel Expense Reimbursement System To Launch This Fall

Good Morning,

The Stony Brook University Travel Program Team, a part of the Procurement Office, is pleased to inform Faculty and Staff that the University will begin implementing a new travel expense reimbursement system this Fall.

While the University has looked to integrate the Concur Travel & Expense System in the past, we are excited to finally move forward with the web-based travel expense reimbursement platform. The platform will manage travel requests and expenses associated with both State and RF funded travel.

The Concur platform will not only help our University staff save time and resources from manually completing travel vouchers, it will also assist in streamlining, automating and speeding up our current expense reimbursement processes while giving faculty and staff greater flexibility, more control and increased transparency for each expense report.

We will be sending another email mid-July with additional information about Concur, and our plans to bring this system to Stony Brook University, so please stay tuned for more details very soon.

Until then, we hope you continue to enjoy the warm weather and the official start of summer.

Warm Regards,
Carmen Gonzalez
Assistant Vice President, Procurement
Stony Brook University