

Minors in Research Labs

If you have High School aged students working in your lab, you must follow the University Policy P616 and EH&S requirements for *Minors in Research Labs*. These requirements help promote safe science and encourage research projects that involve youth from the community.

Principal Investigator Responsibilities

- Ensure that the Minor and Supervisor/Faculty/Mentor have completed all EH&S training before work begins. (<http://www.stonybrook.edu/ehs/training/>)
- Obtain authorization for the Minor to work in your lab from your Department Chair or higher authority.
- Obtain signed Parent/Guardian consent form, including Emergency Contact information.
- Department submits Volunteer form to SBU HR which includes nature of volunteerism, expected duration, and campus contact person overseeing volunteer. (<http://ws.cc.stonybrook.edu/hr/employmentservices/recruiting/volunteers.shtml>)
- Minors must receive a University Visitor/Volunteer ID Badge and are required to have the badge with them at all times and may be asked to wear their University ID Badge.
- Determine the hazardous materials that will be used by the Minor. Minors must not be allowed to handle certain highly hazardous materials (chemical, biological and radiological). Use this list when writing the Lab Safety Protocols.
- Ensure written Lab Safety Protocols for lab procedures are available and reviewed with the Minor.
- Provide the Minor and Supervisor with all necessary Personal Protective Equipment (PPE) and require that it is used.
- Ensure Minors are directly supervised at all times by a qualified supervisor.
- Hold the Supervisor and Minor accountable for all safety rules.
- Notify EH&S of Faculty/PI, Supervisor and lab locations where Minors will be working.
- Ensure all accidents are reported.

Links to Forms & Training: <http://www.stonybrook.edu/ehs/lab/minors.shtml>