



EHS / Radiation Protection Services
Radiation Safety Laboratory Inspection

Senior Investigator SELF AUDIT Instrument

Department _____ Lab _____

Date _____ Senior Investigator / Contact _____

	YES	NO	NA
General Work Area			
Work and storage areas clear of clutter			
Lab is maintained secure, door is locked - when unattended			
GM meter(s) calibrated			
Food area segregated from work and storage areas			
Radiation Safety Logbook			
Departmental Group Information			
Workplace Authorization			
Personnel Authorization			
Equipment Monitoring Record			
RAM Receipt Log			
Film Badge Exposure Reports (if required)			
Area Contamination Surveys – up-to-date			
License Renewal Complete			
Postings			
Emergency Procedures			
NYSDOH/BERP Notice to Employees			
Caution Radioactive Material sign(s)			
Lab equipment (glassware) properly labeled			
Inventory records up-to-date			
In Stock Inventory			
In Waste Inventory			
Sink Disposal Records			
Training			
Orientation training – upon first arrival for all authorized users			
Annual Refresher Training			
Staff know how to operate a GM meter (see May 2005 Newsletter)			
Staff know how to take a wipe test (see May 2005 Newsletter)			

Comments: _____

Signed: _____