Stony Brook University

SAFETY TALK

Environmental Health and Safety Newsletter October 2016

Fire Prevention

Basic fire safety knowledge is an important skill that can save your life on or off the job. Here we will breakdown some important fire safety tips and what to do if you find yourself involved with a fire.

Be Aware

- Only store small quantities of flammable liquids outside of storage cabinets.
- Never leave flammable liquid containers open.
- Do not use rags or shop towels in place of caps.
- Complete a hot work permit where necessary.
- Never smoke when handling these liquids.
- Gasoline for machines should be stored in metal, self□closing safety cans.
- Keep areas around machines (air compressors, heaters, water heaters, fans) clear of combustibles.
- Never block fire sprinkler heads, sprinkler controls or fire extinguishers.

If you see fire or smoke:
R.A.C.E.

- **R**emove everyone from danger
- **A**larm: pull fire alarm box or call University Police at 911(632-3333 from a cell or non-campus phone)
- **C**onfine: close all doors
- **E**xtinguish or Evacuate

Fighting a Fire - Fight the fire only if you are competent and you considerer it safe to do so
P.A.S.S.

- **Pull** the pin. The pin keeps the extinguisher from being accidentally discharged. Twisting it as you pull it out will help to break the seal.
- **Aim** for the base of the fire. You also want to be sure to aim at the front of the base of the fire. The pressure of the agent as it is expelled can cause the fire to flare up. If you aim for the front, it will push the fire away from you.
- **Squeeze** the handle. Be sure to squeeze it hard and all the way down otherwise you will not open the valve all the way.
- **Sweep** back and forth across the fire pushing it back until it goes out.

Fighting a Fire - Fight the fire only if you are competent and you considerer it safe to do so

Date:	
Department:	
Supervisor ***(please print)*****:**	
Supervisor Signature:	
Employee Participants: ***Please Print Clearly***	*Signature*

Environmental Health and Safety

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Supervisor must perform safety talk for the noted month and ensure all employees sign off on this form. Completed form is to be kept on file by department.